



**Request For Qualifications (RFQ)
Airport Planning Services
Telluride Regional Airport Authority**

The Telluride Regional Airport Authority (TRAA) is requesting Statements of Qualifications from airport consulting firms to provide airport planning services at the Telluride Regional Airport for a period of five (5) years. Projects anticipated for this period may include any of the following:

1. Airport Layout Plan (ALP) Update
2. Capital Improvement Program (CIP) Updates
3. Airport GA and Commercial Service Terminal Planning
4. Environmental Review
5. Revenue Vehicle Parking Planning

Some or all of the projects listed above may be funded by FAA and State grants and are subject to their respective funding requirements.

Statements of Qualifications should contain:

1. A cover letter with the name, phone number, and email of the firm's primary contacts for these services.
2. Background and qualifications of the firm.
3. Identification of proposed subconsultants.
4. Identification of key personnel that will work on these projects, including their qualifications, experience, and specific responsibilities.
5. A statement of the firms understanding of the projects.
6. Related project experience.
7. References.

Statements of Qualifications are limited to 18 pages. Interested firms shall submit an electronic PDF copy of their statement to TRAA by 4:00 PM local time on November 3, 2022. Statements shall be emailed to Kenny@tellurideairport.com. The Statement of Qualifications Attachment shall be marked in bold lettering with the following words: **"SOQ FOR AIRPORT PLANNING SERVICES"**. Late statements will not be considered.

TRAA may select a firm based solely on the Statements of Qualifications, may request additional information to help with selection, or may short list firms for interviews. Interviews, if required, shall be led by the firm's project manager. Selection shall be made in accordance with FAA Advisory Circular 150-5100-14E.

The contract issued to the selected firm will be subject to the provisions of Executive Order 11246 (Affirmative Action to Ensure Equal Employment Opportunity) and to the provisions of the Department of Transportation Regulation 49 CFR Part 26 (Disadvantaged Business Enterprise Participation). DBE firms are encouraged to participate.

Questions regarding this request for Statements of Qualifications should be emailed to Kenneth Maenpa, Airport/FBO Manager at kenny@tellurideairport.com. A copy of the Airport's existing Master Plan can be found at <https://tellurideairport.com/airport-master-plan/>

TRAA reserves the right to reject any or all submitted statements, to reject non-conforming, non-responsive, conditional or qualified statements, and to award the contract to the firm, which in TRAA's judgment, best serves their interests.